

## LOCKTON PARISH COUNCIL

E mail: [locktonpc@gmail.com](mailto:locktonpc@gmail.com)  
[Lockton Parish Council website](#)

### Minutes of the Annual Meeting of Lockton Parish Council held on Monday 20 May 2024 at 7.30 pm. Lockton Village Hall, Lockton, Pickering

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| <b><u>PRESENT</u></b>  |                    |
| <b>Chair:</b> Cllr D Tomlinson, Cllr G Hodgson, Cllr M Bentley, Cllr J Edenbrow, and J Collins (Clerk).<br>Members of public.  |                    |
| <b>1. Welcome to all</b>   |                    |
| Chair, Cllr Tomlinson welcomed all present to the meeting. No apologies.   |                    |
| <b>2. To Consider the appointment of Chairperson for 2024-25.</b>  |                    |
| Current Chair Cllr Tomlinson proposed to stand again as Chair for the year 2024-25. <b>Motion passed for Cllr Tomlinson to remain as Chair for a further year.</b>                     |                    |
| <b>3. To Receive the chairperson's Declaration of Acceptance of Office</b>   |                    |
| <b>Clerk agreed to Minute this Acceptance. Acceptance Received.</b>  |                    |
| <b>4. To Elect a Vice-Chairperson for 2024-24</b>  |                    |
| <b>Motion passed</b> to elect Cllr Bentley as Vice-Chair for 2024-25.  |                    |
| <b>5. To Consider adoption, review or updating of Parish Council Policies</b>  |                    |
| a. Standing Orders: <b>Motion passed</b> to continue with current policy.  |                    |
| b. Financial Regulations: <b>Motion passed</b> to bring back to future meeting for adoption as these were only circulated early May by NALC and need to be reviewed & refined for LPC. |                    |
| c. Parish Council Plan: <b>Motion passed</b> to review during the Ordinary Meeting   |                    |
| <b>6. To Review Parish Council Insurance</b>   |                    |
| <b>Motion passed</b> to review at the next meeting   |                    |
| <b>7. To Propose the close of the Annual Meeting of the Parish Council</b>   |                    |
| <b>Motion passed</b> to Close the Meeting  | <b>19:07 hours</b> |

### Minutes of the Ordinary Meeting of Lockton Parish Council held on Monday 20 May 2024 at 7.30 pm. Lockton Village Hall, Lockton, Pickering

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|           | <b><u>PRESENT</u></b>  |
|           | <b>Chair:</b> Cllr D Tomlinson, Cllr G Hodgson, Cllr M Bentley, Cllr J Edenbrow, and J Collins (Clerk).<br>Members of public.  |
| <b>1</b>  | <b>Welcome to all</b>  |
|           | Cllr Tomlinson welcomed all present to the meeting. No apologies.  |
| <b>2.</b> | <b>Open Forum</b>  |
|           | Member of Public requested to discuss St. Giles Closed Churchyard. It was agreed to bring this forward on the agenda from point 6.<br>MoP discussed the recent exchange of emails between Chair & Church Warden. Chair, Cllr Tomlinson took the opportunity to bring the matters up to date, including the contents of the email responses. Chair, Cllr Tomlinson confirmed the maintenance of the Closed Churchyard is the responsibility of the Parish Council, having seen the documents provided by the Church Warden, which summarised the events when the Churchyard was closed (1978/79). <b>Clerk agreed to circulate these emails.</b><br><b>Motion passed</b> to review the Council's Insurance Policy, in line with the review detailed in the Annual Meeting of the Parish Council |
| <b>3.</b> | <b>Declaration of interest</b>   |
|           | None.  |
| <b>4.</b> | <b>To agree and sign off minutes of the meeting on Monday 26 February 2024</b>   |
|           | Agreed by all and signed off by the Chair Cllr Tomlinson   |
| <b>5.</b> | <b>To receive information on ongoing issues and decide further action where necessary</b>  |
|           | <u>Closed churchyard</u> – Discussed. Point 2 refers.<br><u>Street Lighting</u> – Clerk had shared the email from Cllr J Sanderson regarding staffing issues at NYC. Cllr Edenbrow brought to Council the issue of the damage of the Church Wall, thought to have been caused during the recent upgrade by NY Highways of the pavement   |

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|      | <b>Motion passed</b> to bring Street Lighting & Church Wall forward to the next meeting, and for the Clerk to report the damage to Highways. Photographs to be provided as evidence to Clerk.   |   |
| 6.   | <b>Planning applications received</b>   |   |
|      | Land East of Pasture Lane, Lockton: NYM/2023/0791 – Appeal Lodged. <b>Refused.</b><br>Rock Cottage, Lockton: NYM/2024/0241- Fell of deceased trees – No Objections. <b>Passed</b><br>Little Croft, Lockton: NYM/2024/0242 – Fell of deceased trees – No Objections. <b>Passed</b>   | <b>Actions:</b><br><br><b>Noted</b>     |
| 7.   | <b>Planning decisions received.</b>   |   |
|      | Mount Pleasant Farm: NYM/2023/0823 – REGISTERED.<br>Low Staindale Cottage, Dalby: NYM/2024/0145 – <b>Listed Building Consent granted with conditions.</b><br>PROPOSED TELECOMMUNICATIONS INSTALLATION at 70m North of Existing Mast, Newgate Farm, Lockton, Ryedale, North Yorkshire, YO18 7NT E: 485422 N: 494203. – <b>Refused.</b><br><b>Motion passed</b> to remove from future agenda  | <b>Noted</b><br><br><b>JC to action</b> |
| 8.   | <b>Finance</b>  |   |
| 8.1  | Updated finance report/payments In and To Consider. Grants spreadsheet to be circulated. <b>Reports Considered &amp; Approved.</b>  | <b>JC</b>                               |
| 8.2  | Since last meeting: Payments Out - Village Maintenance Hedge £200.00/Clerk Salary £147.36/VH Rent for pc mtgs £90.00/Tree Works £2424.00/Moles £60.00. Payments In - £700.00 for Burials/Grant Money £5000.00/Bank Interest £19.11<br>To Consider: ICO annual £35.00/Audit Cost £30.00/Grass cutting £930.00/Clerk Salary £98.24/YLCA subs £137.00. <b>Motion passed to Consider &amp; Approve</b> those listed, as well as additional invoices received recently: Village Hall Rent for Yoga £210.00; Yoga subsidy to teacher: £77.00<br>* Grant monies received of £5,000 moved into Reserve Acc. on 1/4/24<br>Audit & Annual Return. Year-End information has been circulated to Auditor & PC for review & sign-off. Figures to be presented at the next meeting. <b>All AGAR information was circulated prior to the meeting, and this was Considered &amp; Approved.</b> |   |
| 9.   | <b>Chairman's report/Councillor's information</b>   |   |
| 9.1  | To <b>Consider and Approve</b> actions for Councillor Vacancy<br><b>Motion passed</b> to Approve.   |   |
| 9.2  | To <b>Consider and Approve</b> actions for Clerk Vacancy<br><b>Motion passed</b> to Approve   |   |
| 9.3  | To <b>Consider</b> actions on the Parish Plan: discussion on priorities<br><b>Motion passed</b> to continue to include on future agendas.   |   |
| 10.  | <b>Clerk's information</b>  |   |
| 10.1 | To <b>Approve</b> Grant updates/spreadsheet   |   |
| 10.2 | <b>Motion passed</b> to Approve<br>To <b>Review</b> the grass cutting contractor<br>It was agreed that the grass cutting is of an acceptable level, Council pleased with the work. Mention to contractor the emphasis of cutting as close to the hedge as possible in the cemetery.   |   |
| 10.3 | To <b>Consider</b> the Website & emails/gov.uk recommendations<br><b>Motion passed</b> to change to .gov.uk subject to grants received. <b>Clerk to apply for a local community grant to cover the costs of set-up &amp; first/second years fees</b>  |   |
| 10.4 | To <b>Receive</b> updates on Playground/Cemetery/Village Hall Garden/Pinfold/Parking in the Square  |   |
| 10.5 | No updates received.  |   |
| 10.6 | To <b>Consider</b> an additional Authorised Signatory for Barclays<br><b>Motion passed</b> to add Cllr Bently to the Authorised Signatories for Barclays. <b>Clerk to forward forms for signing to Cllr Bentley &amp; Cllr Tomlinson for authorisation.</b>   |   |
| 11.  | <b>Urgent business:</b><br>Agreement for the Clerk to pass the Grant contact information to the Church Warden at St. Giles.<br>Agreement for the Clerk to highlight the concerns of the village splays at the Whitby Rd junction to Highways via the Parish Portal<br>Agreement for the Clerk to highlight the overgrown path on the public footpath at the top end of the Main Street leading to The Brow via the Ranger at NYMNPA   |   |
| 12.  | <b>Date of next Parish Council meeting</b>  |   |
|      | Monday, 17 June 2024  |   |
|      | <b>Meeting closed at 20:13 hours</b>  |   |

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